

Iowa

4-H CLUB SECRETARY'S BOOK



Sheridan 4-H Club

Name of Club

Sheridan

Township or Community

Scott

County

1938

Year



Cooperative Extension Work
In Agriculture and Home Economics
State of Iowa, the Extension Service
Iowa State College of Agriculture and the
United States Department of Agriculture Cooperating

INSTRUCTIONS TO CLUB SECRETARY

The Secretary's Book is the official record of all business transacted by your club. It should be kept accurately. In order to do this the minutes should be written immediately following each meeting. Write with ink, as you are keeping a permanent record.

What to include in the minutes of each meeting:

- Name of club
- Place of meeting
- Day, month and year
- Who presided
- Attendance:
 - Members
 - Leaders
 - Parents
 - Other visitors
- Approval of minutes of previous meeting
- Report of officers and committees
- Motions, with name of person making motions
 - (Do not record name of person seconding motion)
- Action taken (Do not record discussion)
- Outline of program
- Secretary's signature

ORDER OF BUSINESS

(To be observed in all regular meetings)

- Call to order
- Roll call
- Reading of minutes of previous meeting and approval of same
- Reports of committees
- Reports of delegates (after all county and state meetings)
- Unfinished business
- New business
- Committees appointed (when necessary)
- Educational talk or demonstration
- Health number
- Conservation
- Music appreciation, etc.
- Adjournment
- Social and recreational program to follow.

SECRETARY'S BOOK



Sheridan Boys 4-H Club
Sheridan Township or Community
Scott County

OFFICERS

Bert Danielson President
Albert Kay Vice-President
Earl Kay Secretary
James Mohr Treasurer
Lester Thms Local Leader
Erwin Mohr Assistant Leader
Howard Engelbrecht News Reporter
Ned Mohr Historian

COMMITTEES APPOINTED

Program: Alvin Mohr, Earl Kay, Walter Hamann

Social:

Rally Day:

County Fair: To fix exhibit - Vernon Kuhl, James Mohr,
Howard Engelbrecht

Other:

MEMBERSHIP LIST

PROJECT	YEARS IN CLUB WORK	AGE	NAME	ADDRESS
Market litter		15	Aaron Arp	Davenport R. 3
Potatoes		19	Bert Danielson	Davenport R. 3
Corn	-	15	Henry Hengler	Davenport R. 3
Dairy	-	19	Walter Hamann	Eldridge R. 1
Corn Breeding	-	16	Albert Kay	Eldridge R. 1
Poultry	-	18	Earl Kay	Eldridge R. 1
		20	Lester Kay	Eldridge R. 1
Dairy		17	Vernon Kuhl	Davenport R. 3
Potatoes		14	Jack Lensch	Eldridge R. 1
Market litter	-	15	Roy Peppy	Davenport R. 3
		13	Ralph Arp	Davenport R. 3
Dairy		16	Alvin Mohr	Eldridge R. 1
Forestry	-	19	Erwin Mohr	Eldridge R. 1
Forestry-Corn	-	17	James Mohr	Eldridge R. 1
Forestry	-	15	Ned Mohr	Eldridge R. 1
Market litter	-	15	Fred Peeters	Eldridge R. 1
Poultry-Corn	-	17	Everett Peeters	Eldridge R. 1
Corn Variety		17	George Randolph	Davenport R. 3
		13	Aaron Traubtmacher	Eldridge R. 1
Dairy		14	Marvin Kuhl	Davenport R. 3
Corn Breeding Variety		17	Howard Engelbrecht	Davenport R. 3
Potatoes	-	14	Wilbur Engelbrecht	Davenport R. 3
		13	Eugene Rochau	Davenport R. 3
Dairy	-	11	Calvin Hamann	Eldridge R. 1
Dairy	-	11	Walter Hengler	Davenport R. 3

Write in date of meeting. Mark X after name of member present and R for those reporting record book up-to-date.

ATTENDANCE RECORD—DATE AND MONTH

[illegible]

SCHEDULE OF MEETINGS

Year 1938

A Brief Skeleton of Year's Program

<p>Date of meeting: <u>January 27, 1938</u></p> <p>Place of meeting: <u>Termon Kuhl</u></p> <p>Main topic (related to project):</p>	<p>Date of meeting: <u>May 26, 1938</u></p> <p>Place of meeting: <u>George Randolph</u></p> <p>Roll call: <u>Paints in Judging Grain</u></p> <p>Main topic (related to project):</p> <p><u>Select Demonstration Teams</u></p> <p><u>Demonstration Imports</u></p> <p><u>Music Solo - Jack Lensch</u></p>
<p>Date of meeting: <u>February 24, 1938</u></p> <p>Place of meeting: <u>Jack Lensch</u></p> <p>Roll Call. Project for 1938</p> <p>Main topic (related to project): <u>Weed Seed Indent</u></p> <p><u>Basketball - Albert Ray</u></p> <p><u>Grain Short Course - George Randolph</u></p> <p><u>Seedling Seed Corn - Fred Peeters</u></p>	<p>Date of meeting: <u>June 23, 1938</u></p> <p>Place of meeting: <u>Club Tour</u></p> <p>Main topic (related to project):</p>
<p>Date of meeting: <u>March 24, 1938</u></p> <p>Place of meeting: <u>Ervin James & Ned Mober</u></p> <p>Roll Call - Wood Subject for Demonstration</p> <p>Main topic (related to project): <u>Handling and</u></p> <p><u>Breaking Colts - Alvin Mober</u></p> <p><u>Free Planting Planes - William Engelbrecht</u></p> <p><u>Talk on Iowa State College - Lester Ray</u></p>	<p>Date of meeting: <u>July 28, 1938</u></p> <p>Place of meeting: <u>Howard Engelbrecht</u></p> <p>Roll Call: <u>Joke</u></p> <p>Main topic (related to project):</p> <p><u>Grain Judging</u></p> <p><u>Weed Laws - Walter Hermann</u></p>
<p>Date of meeting: <u>April 28, 1938</u></p> <p>Place of meeting: <u>Fred & Everett Peeters</u></p> <p>Roll Call - Points in Livestock Judging</p> <p>Main topic (related to project):</p> <p><u>Debate: aff: Carl Ray & James Mober</u></p> <p><u>neg: Albert Ray & Howard Engelbrecht</u></p> <p><u>Music: Alvin Mober</u></p>	<p>Date of meeting:</p> <p>Place of meeting: <u>Fair</u></p> <p>Main topic (related to project):</p>

SCHEDULE OF MEETINGS

Year 1938

A Brief Skeleton of Year's Program

<p>Date of meeting: <u>September 22, 1938</u></p> <p>Place of meeting: <u>Ralph Arp</u></p> <p>Roll Call - <u>Harmful weeds.</u></p> <p>Main topic (related to project): <u>Corn - Everett Peeters</u></p> <p><u>Handling & Trimming Calf's Feet - by</u> <u>Marvin Kuhl.</u></p>	<p>Date of meeting:</p> <p>Place of meeting:</p> <p>Main topic (related to project):</p>
<p>Date of meeting: <u>October 27, 1938</u></p> <p>Place of meeting: <u>Arson Arp</u></p> <p>Roll Call - <u>Favorite Song.</u></p> <p>Main topic (related to project): <u>Pedigrees & Transfers by Vernon Kuhl</u></p> <p><u>The What & How of Hybrid Corn - by</u> <u>Roy Kopp.</u></p> <p><u>Talk - Aaron, Freeseharts</u></p>	<p>Date of meeting:</p> <p>Place of meeting:</p> <p>Main topic (related to project):</p>
<p>Date of meeting: <u>November 27, 1938</u></p> <p>Place of meeting: <u>Bert Hamilton</u></p> <p>Roll Call - <u>Name of Trees</u></p> <p>Main topic (related to project): <u>Truck Farming - Bert Hamilton</u></p> <p><u>Fire Prevention - Ned Mohr</u></p> <p><u>Talk - Erwin Mohr</u></p>	<p>Date of meeting:</p> <p>Place of meeting:</p> <p>Main topic (related to project):</p>
<p>Date of meeting: <u>December 22, 1938</u></p> <p>Place of meeting: <u>Henry Dangler</u></p> <p>Roll Call - <u>Name of Hybrid Seed Co.</u></p> <p>Main topic (related to project): <u>Ideal Market Pig - Aaron Arp</u></p> <p><u>Birds - Ralph Arp</u></p> <p><u>Harry - Henry Dangler</u></p>	<p>Date of meeting:</p> <p>Place of meeting:</p> <p>Main topic (related to project):</p>

CALLED MEETINGS

Date:

Purpose: Attendance:

Accomplishments:

Date:

Purpose: Attendance:

Accomplishments:

Date:

Purpose: Attendance:

Accomplishments:

Date:

Purpose: Attendance:

Accomplishments:

RECORD OF COMMITTEE MEETINGS

(Should be reported by committee chairman to club secretary)

Date:.....

Business.....

Attendance:..... Give names:

.....
.....

Brief statement of work accomplished:.....

.....
.....

Date:.....

Business.....

Attendance:..... Give names:

.....
.....

Brief statement of work accomplished:.....

.....
.....

Date:.....

Business.....

Attendance:..... Give names:

.....
.....

Brief statement of work accomplished:.....

.....
.....

CLUB REPRESENTATION AT COUNTY MEETINGS

I. Training Schools:

Organization:

First:

Second:

Subject Matter:

First:

Second:

Third:

Others:

II. County Events:

Rally Day (place and date held):

.....

Club Tour or Judging Demonstrations and Tryouts:

.....

.....

Music Memory Contest; number taking part:

Names of members with perfect scores:

.....

.....

Other activities:

.....

.....

CLUB REPRESENTATION AT COUNTY MEETINGS

(CONTINUED)

III. Camp: (Give name and location of camp, number of days, etc.)

.....
.....

IV. Achievement Day: (may be at fair)

Demonstration Team:

.....
.....

Judging Team:

.....
.....

Exhibits:

.....
.....
.....
.....
.....

Health Representative:

.....

Other activities:

.....
.....

V. Nominees for County Offices:

Office:

Nominee:

CLUB REPRESENTATION AT COUNTY MEETINGS

(CONTINUED)

VI. County Fair:

Demonstration Team:

Members:

.....

Placing:

Judging Teams:

Members:

.....

Placing:

Exhibits:

.....

.....

.....

Other Contests:

.....

.....

Program Features:

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.....

VII. County Banquets:

.....

.....

VIII. Other County Meetings:

.....

.....

Farm Bureau and Other Public Programs Given:

(Give date, place, name of organization sponsoring meeting, description of club's contribution, number attending).

.....

.....

.....

REPRESENTATION AT STATE MEETINGS

I. 4-H Convention or Short Course:

Delegates:

.....

.....

.....

Events Entered and Special Honors Won:

.....

.....

.....

II. State Fair:

Demonstration Team:

.....

.....

Judging Team:

.....

.....

Health:

Other Events:

III. At Other State or National Meetings:

.....

.....

.....

.....

State Office:

Nominees:

MINUTES OF MEETING

Regular (or special) meeting of The Sheridan Boys 4-H 4-H Club
held at Vernon Kuhl on January 27, 1938
Meeting called to order by The Vice President at eight o'clock

Were minutes of previous meeting read: yes Approved: yes

The Sheridan Boys 4-H- club held the first meeting of the year at the home of Vernon Kuhl on the 27th day of January of 1938. Because of the absence of the President the Vice President presided. The Roll Call was answered by 13 members and the local and county leaders were present.

The minutes of the previous meeting were read by the Secretary and approved. The Treasures Report was given by James Mohr and approved. A brief report was given by the chairman of the Money Making Committee.

Alvin Mohr made the motion that the Vice-President should appoint a committee of three to make the program for the year. The Vice-President appointed Alvin Mohr, Earl Ray and Walter Hamann. The County Club leader talked on making the program for the year.

Vernon Kuhl made the motion that we appoint Erwin Mohr as Assistant Leader of the Club. The motion was carried and Erwin Mohr is our Assistant Leader. Aaron Arp made a motion we adjourn the meeting. Motion Carried. Refreshments were enjoyed by all.

Signed: Earl Ray
Secretary

Local Leader

MINUTES OF MEETING

Regular (or special) meeting of The Sheridan Boys 4H 4-H Club

held at the home of Jack Lench on February 24, 1938

Meeting called to order by The President at eight o'clock

Were minutes of previous meeting read: yes Approved: yes

The roll call was answered by the name of
their 1938 project by fourteen members, and the
local leader was present. The treasures report was
given by Ernie Mohr and approved. The historian
report was read and approved.

a talk on basketball was given by Albert
Kay. George Randolph our Ames delegate
gave a talk on the Ames Shortcourse. weed seeds
and small grains were identified and
studied.

Albert Kay moved we adjourn the meeting.
Motion Carried. Refreshments were enjoyed
by all.

Signed: _____

Carl Kay

Secretary

Local Leader

MINUTES OF MEETING

Regular (or special) meeting of The Sheridan Boys 4 H 4-H Club

held at the home of James Mohr on March 24 , 1928

Meeting called to order by The President at eight o'clock

Were minutes of previous meeting read: yes Approved: yes

Roll call was answered by fourteen members and the county and local leaders were present. The treasures report was read and approved. The historians report was read and approved. James Mohr was appointed as Chairman of the money making committee. Alvin Mohr gave a talk on caring for colts. Wilbur Englebrecht talked on tree planting. Clarence Wilson gave a talk on different facts in writing news. Charles Lewis followed with a speech on breaking colts and writing news for the newspaper years ago. Leonard Bodewstiner discussed the Summer Camps for 4-H boys. Aaron Orp moved we adjourn the meeting. motion carried. The meeting was adjourned and refreshments were enjoyed by all.

Signed: Carl Ray
Secretary

.....
Local Leader

MINUTES OF MEETING

Regular (or special) meeting of The Sheridan Boys 4-H Club

held at the home of Fred & Everett Peeter on April 28, 1938

Meeting called to order by The President at eight o'clock

Were minutes of previous meeting read: yes Approved: yes

Roll Call was answered by twenty members, and the Country leader was present. The treasures report was read and approved. The historians report was read and approved. James Mohr gave a report of the money making committee. Motion was made that we elect a baseball Captain. Motion Carried. Nominations for baseball captain were in order and the following were nominated; James Mohr, Bert Danielsen, Alvin Mohr, and Walter Hannan. Motion was made that nominations cease. Motion Carried. The election followed: James Mohr getting four votes, Bert Danielsen three, Alvin Mohr none, and Walter Hannan seven. Thus Bert Danielsen was elected Baseball Captain.

James Mohr moved we appoint a committee to make plans for a Club tour and the committee should report at our next meeting. Motion Carried. James Mohr moved we appoint someone to take charge of the engraving on our 4h basketball trophy. Motion Carried. Leonard Bodenstein discussed the projects for 1938. Albert Kay moved we adjourn the meeting. Motion carried. After the meeting.

(over)

Signed: _____

Secretary

Local Leader

MINUTES OF MEETING

Regular (or special) meeting of..... 4-H Club

held at on, 19.....

Meeting called to order by at o'clock

Were minutes of previous meeting read:..... Approved:.....

*Alvin Weber and Howard Englebrecht furnished
us with music, and refreshments were
served and enjoyed by all.*

Signed:

Earl Ray

Secretary

Local Leader

MINUTES OF MEETING

Regular (or special) meeting of The Sheridan Boys 4H 4-H Club

held at The home of George Randolph on May 19, 1938

Meeting called to order by The President at 8 o'clock

Were minutes of previous meeting read; Yes Approved: Yes

Roll call was answered by twelve members by points in grain judging. There were no treasures or historians report because the treasurer and historian were absent.

Aaron Arp moved we adjourn the meeting. Motion Carried. Meeting was adjourned and refreshments were enjoyed by all.

Signed: Earl Kay Secretary

Local Leader

MINUTES OF MEETING

Regular (or special) meeting of The Sheridan Boys 4-H Club

held at The home of Howard Englehardt on July 28, 1938.

Meeting called to order by The President at 8:30 o'clock

Were minutes of previous meeting read: Yes Approved: Yes

The Roll Call was ~~inserted~~ answered by
fourteen members with a joke. The treasures
report was read and approved. The historians
report was read and approved. Leonard
Bodenstiner talked about the fair. Walter
Hansman motion that a committee of three
be appointed to fix up the township exhibit
at the fair. Walter Hansman gave a talk on
"Weed Laws". Ned Mohr moved we adjourn the
meeting. motion carried. After the meeting we
had grain judging and weed identification
Refreshments were enjoyed by all.

Signed: _____

Earl Ray
Secretary

Local Leader

MINUTES OF MEETING

Regular (or special) meeting of The Sheridan Boys 4-H Club

held at the Rome Harmon Ave on September 22, 1938

Meeting called to order by the President at 8:30 o'clock

Were minutes of previous meeting read; yes Approved: yes

The roll call was answered by
some members. The treasurers report was
read and approved. There was no historians
report. The County and Local leaders were
present and aided in the discussion about
our local achievement show.

James Mohr moved we adjourn the
meeting. Motion Carried.

Signed: Earl Ranz Secretary

Local Leader

MINUTES OF MEETING

Regular (or special) meeting of the Sheridan Boys 4-H Club
held at the home of Burt Hainekorn on October 27, 1938
Meeting called to order by the president at 8:30 o'clock

Were minutes of previous meeting read: Yes Approved: Yes

The roll call was answered by ten members. The treasurer report was read and approved. The historians report was read and approved. Alvin Mohr presented a bill of one dollar for a soft ball and one for forty cents for sewing the basketball. Vernon Kuhl presented a bill of two dollars and seventy cents for the engraving on Sheridan's Basketball trophy and game trophy. Vernon Kuhl gave a very interesting talk on Pedigrees and Transfers.

Wilbur Englebrecht moved we adjourn the meeting. Motion carried.

Signed:

Earl Ray

Secretary

Local Leader

MINUTES OF MEETING

Regular (or special) meeting of the Sheridan Boys 4-H Club

held at the home of Walter & Henry Engler on November 17, 1938

Meeting called to order by the President at 8:30 o'clock

Were minutes of previous meeting read: yes Approved: yes

The roll call was answered by 18 members by giving the name of a Hi-bred Seed Corn Co. The treasures report was read and approved. The historians report was read and approved. The motion was made that the President should appoint a committee of three to talk to our local leader to see if he would continue being our leader. There was a discussion on basketball for 1938-39.

There was an election of officers. Nominations for president were James Mohr, George Randolph, and Everett Peeters. James received twelve votes, George three, and Everett three. Thus James Mohr is the President for 1939.

Nominations for vice President were Everett Peeters and Wilburt Englebrecht. Everett received seven votes and Wilburt received ten votes making Wilburt Englebrecht Vice President for 1939.

Nominations for Secretary were George Randolph, Vernon Kuhl, Walter Hannan, Fred Peeters, and Roy Kappy. Votes received were as follows: George 2, Vernon 4, Walter 4, Fred 3, and Roy 5. This Signed: making Roy Kappy our new Secretary

Secretary

Local Leader

(over)

November Minutes Continued **MINUTES OF MEETING**

Regular (or special) meeting of 4-H Club

held at on, 19.....

Meeting called to order by at o'clock

Were minutes of previous meeting read: Approved:

Nominations for Treasurer were Alvin Mohr, Fred Peeters, and George Randolph. Alvin received seven votes, Fred four, and George six. Thus Alvin Mohr was elected Treasurer for the coming year.

Nominations for Historian were Vernon Ruhl, Fred Peeters, and George Randolph. Three votes were received by Vernon, seven by Fred and eight by George, making George Randolph our Historian for 1939.

Nominations for Club reporter were Ned Mohr, Walter Hamann, Aaron Arp, Fred Peeters and Marvin Ruhl. Votes were received as follows: Ned one, Walter seven, Aaron none, Fred eight and Marvin two. Thus Fred Peeters was elected Club Reporter for 1939.

Nominations for Basketball Captain were Bert Danielson and Walter Hamann. Bert received eleven votes and Walter received seven, thus Bert Danielson was elected our Basketball Captain.

(next page)

Signed:

Secretary

Local Leader

MINUTES OF MEETING *continued*

Regular (or special) meeting of.....4-H Club

held at on, 19.....

Meeting called to order by at o'clock

Were minutes of previous meeting read:..... Approved:.....

Vernon Kuhl made announcements
about the Scott County Achievement Show.
Calvin Hamman moved we adjourn the
meeting. Motion Carried. After the
meeting Ralph McAllister gave a very
interesting talk on Cow Testing.

Signed:

Secretary

Local Leader

Were minutes of previous meeting read;..... Approved:.....

Were minutes of previous meeting read:..... Approved:.....

Local Leader

MINUTES OF MEETING

Regular (or special) meeting of..... 4-H Club

held at _____ on _____, 19____

Meeting called to order by..... at..... o'clock

Were minutes of previous meeting read;..... Approved:.....

Signed: Secretary

Local Leader

YEAR'S SUMMARY

1. Name of club:.....Date organized:
2. Number of years club has been organized:.....
3. Number of members at beginning:.....Number of members at close:.....
Number of honorary members:.....
(Over 21 years of age)
4. Number of active members making a yearly report:
5. Number of meetings held (regular or called):.....
6. Number of adults visiting club meetings:.....
7. Number of delegates to state convention or short course:
8. Number of members attending other state events:
9. Number of members attending Rally Day:.....
Achievement Day:..... Tours:..... County or District Camp:.....
State Fair:..... Other:.....
10. Meetings attended by leader, training schools (organization and subject matter):.....
Rally Day:..... Achievement Day:..... Tours:..... Camps:.....
Others:
11. Number of county programs to which your club has contributed (either the club as a whole or by individual members):..... Township:..... County:..... Other.....

Paste the Annual Report Blank for your Club in This Space.
(Report Blank found in Leader's Book)

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